



MEETING AGENDA
City Council
REGULAR SESSION CITY COUNCIL
October 23, 2018

HAL BALDWIN MUNICIPAL COMPLEX COUNCIL CHAMBERS
1400 SCHERTZ PARKWAY BUILDING #4
SCHERTZ, TEXAS 78154

Policy Values
Safe Community
Essential Services
High Quality of Life
Attractive Community
Economic Prosperity
Fiscally sustainable

AGENDA
TUESDAY OCTOBER 23, 2018 AT 6:00 P.M.

Call to Order – Regular Session

Opening Prayer and Pledges of Allegiance to the Flags of the United States and State of Texas. (Councilmember Crawford)

Proclamation

- Proclamation recognizing Domestic Violence Awareness Month. (D. Wait/M. Bane/N. Douglass/A. Story – Guadalupe Family Violence Shelter)

Presentation

- Fire Poster Winners. (Mayor/K. Long)

Employee Recognition

- Finance Department – Maya LeDoux – Financial Analyst. (J. Walters)
- Planning & Community Development – Nick Kopyay – Planner 1 (B. James/L. Wood)
- Police Department – Kimberly Harris – Communications Manager. (D. Wait/M. Bane)
- Public Affairs – Arturo Ortiz, Public Affairs Events Attendant and David Shurtleff Part time Events Attendant. (S. Gonzalez/L. Klepper)
- Utility Billing – Korrin Reynolds – Utility Billing. (J. Walters/D. Hardin-Trussell)

City Events and Announcements

- Announcements of upcoming City Events (B. James/D. Wait/S. Gonzalez)
- Announcements and recognitions by the Acting City Manager (B. James)

- Announcements and recognitions by the Mayor (M. Carpenter)

Hearing of Residents

*This time is set aside for any person who wishes to address the City Council. Each person should fill out the speaker's register prior to the meeting. Presentations should be limited to no more than **3** minutes.*

All remarks shall be addressed to the Council as a body, and not to any individual member thereof. Any person making personal, impertinent, or slanderous remarks while addressing the Council may be requested to leave the meeting.

Discussion by the Council of any item not on the agenda shall be limited to statements of specific factual information given in response to any inquiry, a recitation of existing policy in response to an inquiry, and/or a proposal to place the item on a future agenda. The presiding officer, during the Hearing of Residents portion of the agenda, will call on those persons who have signed up to speak in the order they have registered.

Workshop

- Discussion and update regarding the Schertz Animal Adoption Center. (D. Wait/M. Hansen/M. Bane)

Consent Agenda Items

The Consent Agenda is considered self-explanatory and will be enacted by the Council with one motion. There will be no separate discussion of these items unless they are removed from the Consent Agenda upon the request of the Mayor or a Councilmember.

1. **Minutes** – Consideration and/or action regarding the approval of the minutes of the special meeting of September 18, 2018, minutes of the regular meeting of September 25, 2018, and the minutes of the Special Session held September 29, 2018. (B. Dennis)
2. **Ordinance No. 18-S-34** -- Consideration and/or action approving an Ordinance regarding a request for a Specific Use Permit and associated conceptual site plan to allow a Convenience Store and Gas Pumps on an approximate 2-acre site. The property is more specifically described as the south east corner of the intersection of FM 1518 and Maske Road, City of Schertz, Guadalupe County, Texas. ***Final Reading*** (B. James/L. Wood/E. Grobe)
3. **Resolution No. 18-R-114** – Consideration and/or action approving a Resolution authorizing an agreement with the Developer of the Homestead Subdivision project for construction of the Public Improvements Projects. (B. James/K. Woodlee)
4. **Resolution No. 18-R-134** – Consideration and/or action approving a Resolution authorizing a Public Library Interlocal Agreement with Guadalupe County. (B. James/M. Uhlhorn)

5. **Resolution No. 18-R-135** – Consideration and/or action approving a Resolution authorizing purchases up to \$75,000 with any one vendor, including Baker & Taylor, Inc. and Ingram Library Services, Inc. (B. James/M. Uhlhorn)
6. **Resolution No. 18-R-136** – Consideration and/or action approving a Resolution authorizing the extension for one year of the bank depository agreement with Schertz Bank & Trust. (B. James/J. Walters)
7. **Resolution No. 18-R-133** – Consideration and/or action approving a Resolution authorizing the acquisition of property from the Lower Colorado River Authority necessary for the completion of the Hike and Bike Trails related to the Pedestrian Routes and Bike Lanes project. (B. James/L. Shrum)
8. **Resolution No. 18-R-138** – Consideration and/or action approving a Resolution authorizing and approving amendments to the Planning and Zoning Commission Bylaws. (B. James/L. Wood)
9. **Appointments and Resignations to the various City Boards, Commissions and Committees** – Consideration and/or action approving the resignations of Mr. Juan Thorn and Mrs. Neota Brady of the Library Advisory Board, appointing Ms. Letticia Sever as a regular member, appointing Mr. Robert Lopez as a Regular Member, appoint Mr. Ken Bauer as Alternate 1 and appoint Ms. Chris Bryan as Alternate 2. (B. Dennis/Interview Committee/Council)
10. **Resolution No. 18-R-140** – Consideration and/or action approving a Resolution authorizing the purchase of a brush truck for \$150,000, and additional equipment, maintenance, and repairs up to \$110,000, for a total not-to-exceed amount of \$260,000.00 with Siddons Martin Emergency Group for FY 2018-2019 (D. Wait/K. Long)
11. **Resolution No. 18-R-139** – Consideration and/or action approving a Resolution by the City Council of Schertz authorizing purchases up to \$95,000 with any one vendor to include Southern Computer Warehouse, Intech Southwest, PCS Mobile, SHI, Dell and CDW. (B. James/M. Clauser)

Discussion and Action Items

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12. **Ordinance No. 18-S-35** - Conduct a public hearing and consideration and/or action approving an Ordinance regarding a request for a rezone approximately 1.8 acres of land from Single-Family Residential/Agricultural District (R-A) and General Business District (GB) to Neighborhood Services (NS) located northwest of the intersection of FM 1518 and West of Schaefer Road. **First Reading** (B. James/L. Wood/B. Cox)
 13. **Resolution No. 18-R-137** – Consideration and/or action approving a Resolution approving a First Amendment to the Southern Plant Wastewater Services and Funding Agreement by and among the City of Schertz, Texas, the City of Cibolo, Texas, and the Cibolo Creek Municipal Authority pertaining to the Southern Plant Regional Wastewater Facility; authorizing the Mayor and/or the Acting City Manager to execute this first amendment; and other matters in connection therewith. (B. James/J. Walters/J. Kuhn/A. Freedman)

14. **Resolution No. 18-R-138** - Consideration and/or action approving a Resolution approving a Bond Order to be adopted by the Board of Directors of the Cibolo Creek Municipal Authority authorizing the issuance of obligations designated as “Cibolo Creek Municipal Authority Contract Revenue Bonds, Series 2018 (Southern Wastewater Treatment Plant project)”; acknowledging that these obligations will be sold to Hilltop Securities Inc., San Antonio, Texas, as the authorized representative of a group of underwriters pursuant to the provisions of a purchase contract; approving, ratifying, reconfirming, and readopting the provisions of a regional wastewater treatment contract; authorizing the Mayor, the Mayor Pro Tem, the Acting City Manager, and the City Secretary of the City of Schertz, Texas to execute on behalf of the City of Schertz, Texas all documents in connection with this transaction; and other matters in connection therewith. (B. James/J. Walters/J. Kuhn/A. Freedman)
15. **Ordinance No. 18-B-36** – Consideration and/or action approving an Ordinance by the City Council of the City of Schertz, Texas authorizing the issuance of “City of Schertz, Texas General Obligation and Refunding bonds, Series 2018”, levying an annual ad valorem tax, within the limitations prescribed by law, for the payment of the bonds; prescribing the form, terms, conditions, and resolving other matters incident and related to the issuance, sale, and delivery of the bonds; including the approval and distribution of an official statement pertaining thereto; authorizing the execution of a paying agent/registrar agreement, an official bid form, and an escrow deposit letter; complying with the letter of representations on file with the depository trust company; authorizing the execution of any necessary engagement agreements with the City’s Financial Advisors and/or Bond Counsel; and providing an effective date. ***First and Final*** (B. James/J. Walters/J. Kuhn/A. Freedman)
16. **Resolution No. 18-R-132** – Consideration and/or action approving a Resolution in support of the nomination of a member for the Board of Directors of the Guadalupe County Appraisal District. (B. Dennis/Mayor/Council)
17. **TCEQ Appeal regarding permit to Post Oak Clean Green Landfill** – Discussion and consideration and/or action whether to authorize appeal of TCEQ order granting permit to Post Oak Clean Green Landfill. (B. James)

Roll Call Vote Confirmation

Workshop

- Workshop discussion regarding recycling. (D. Wait/J. Hooks) (Item requested by Councilmember Edwards)
- Workshop discussion and possible action with regard to the FY 2018-219 City of Schertz Tax Rate, FY 2018-2019 City of Schertz Budget, Fiscal Policy and long-term spending and budgeting goals of the City. (Mayor/Council) (Item requested by Mayor Carpenter.
- Workshop discussion regarding the cost of Civic Center Operations. (S. Gonzalez/L. Klepper)

Roll Call Vote Confirmation

Closed Session

18. City Council will meet in closed session under Section 551.074 of the Texas Government Code, Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the City Manager.
19. City Council will meet in closed session under Section 551.087 of the Texas Government Code, Deliberation Regarding Economic Development Negotiations; Closed Meeting. The governmental body is not required to conduct an open meeting (1) to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or (2) to deliberate the offer of a financial or other incentive to a business prospect.
 - Project E-045
 - Project E-046

Reconvene into Regular Session

- 18a. Take any action based on discussions held in closed session under Agenda Item 18.
- 19a. Take any action based on discussions held in closed session under Agenda Item 19.

Roll Call Vote Confirmation

Requests and Announcements

- Announcements by the Acting City Manager.
 - Requests by Mayor and Councilmembers that items be placed on a future City Council agenda.
 - Announcements by Mayor and Councilmembers
 - City and community events attended and to be attended
 - City Council Committee and Liaison Assignments (see assignments below)
 - Continuing education events attended and to be attended
 - Recognition of actions by City employees
 - Recognition of actions by community volunteers
20. Information available in City Council Packets - **NO DISCUSSION TO OCCUR**
 - Building Assessment Reports. (D. Wait/J. Harshman/T. Buckingham)
 - Monthly update on large projects/CIP. (D. Wait/J. Harshman/T. Buckingham)
 - Revised 2018 Master Calendar update to reflect the Animal Care Advisory Committee meeting dates and times. (D. Wait/S. Gonzalez)

- Trunk or Treat Update. (B. James/L. Shrum)
- Update regarding parking in front of mailboxes. (B. James/C. Palomo)
(Information requested by Councilmember Crawford)
- Pending informational items.

Adjournment

CERTIFICATION

I, BRENDA DENNIS, CITY SECRETARY OF THE CITY OF SCHERTZ, TEXAS, DO HEREBY CERTIFY THAT THE ABOVE AGENDA WAS PREPARED AND POSTED ON THE OFFICIAL BULLETIN BOARDS ON THIS THE 19th DAY OF OCTOBER 2018 AT 4:15 P.M., WHICH IS A PLACE READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THAT SAID NOTICE WAS POSTED IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE.

Brenda Dennis

Brenda Dennis, City Secretary

I CERTIFY THAT THE ATTACHED NOTICE AND AGENDA OF ITEMS TO BE CONSIDERED BY THE CITY COUNCIL WAS REMOVED BY ME FROM THE OFFICIAL BULLETIN BOARD ON ____ DAY OF _____, 2018. TITLE:

This facility is accessible in accordance with the Americans with Disabilities Act. Handicapped parking spaces are available. If you require special assistance or have a request for sign interpretative services or other services, please call 210-619-1030.

The City Council for the City of Schertz reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meetings Act.

Closed Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Closed Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

COUNCIL COMMITTEE AND LIAISON ASSIGNMENTS

<u>Mayor Carpenter</u> Main Street Committee	<u>Councilmember Scagliola – Place 5</u> Interview Committee for Boards and Commissions - Alternate Hal Baldwin Scholarship Committee Schertz-Seguin Local Government Corporation – Alternate Cibolo Valley Local Government Corporation - Alternate
<u>Councilmember Davis– Place 1</u> Audit Committee Schertz Housing Authority Board Interview Committee for Boards and Commissions Main Street Committee - Chair	<u>Councilmember Gutierrez – Place 2</u> Audit Committee Investment Advisory Committee
<u>Councilmember Larson – Place 3</u> Main Street Committee – Vice Chair Investment Advisory Committee	<u>Councilmember Edwards – Place 4</u> Interview Committee for Boards and Commissions Cibolo Valley Local Government Corporation Main Street Committee
<u>Councilmember Kiser – Place 6</u> Schertz Animal Services Advisory Commission Audit Committee	<u>Councilmember Crawford – Place 7</u> Schertz-Seguin Local Government Corporation Interview Committee for Boards and Commissions TIRZ II Board